



MESD PROGRAM ADVISORY

Date: December 5, 2018 1:00 – 2:10pm

Meeting Minutes

Structure of meeting:

- o **Future meetings set for the first Wednesday of the month, 1-3:30 pm**
- o Agenda items to Wendy 2 weeks in advance, including time needed for each item
- o If necessary, agenda items can be added at the start of the meeting and will be discussed if time allows
- o Finalized agenda to members 1 week in advance, with electronic handouts when possible
- o Meeting minutes sent to members within 1 week following meeting
- o Guest speakers will be at the front end of the agenda

ξ **ATTENDING:** Denise Wright, Centennial SD; Mary Pearson, David Douglas SD; Lisa McConachie, CPR; Lisa Grotting, EI/ECSE; John Koch, Gresham-Barlow SD-Acting Chairperson; Mary Mertz and James Loveland, PPS; Todd Greaves, Ann Vrabel, Joni Tolon, Leanne Bettin, Karen Daniels, Traci Silverman, Wendy Mendez, MESD

ξ **Approved November 2018 meeting minutes**

Crossover

Peron	Time	Topic	Info Only	Discuss & Decide	Bring Back	Notes
Leanne Bettin, MESD Project Mgr.-TS	15-20 Min.	Medicaid Billing	X			Handout

Leanne began by reviewing handout with Directors, pointing out changes in Medicaid become effective January 1, 2019. Leanne also emphasized the importance of each district getting and maintaining their own signed Medicaid Billing consent forms from parents of students receiving Medicaid billable services as soon as possible to avoid a lapse in billing. Services provided can only be billed for after the parent’s signature date. The consent is not retroactive so it is vital that the consent forms be provided to parents as soon as possible. Priority being those students who receive 1:1 nursing services. There should be no changes for those districts currently billing, other than adding the signed district consent forms to OR Med. Leanne will meet with districts not currently billing about becoming enrolled. Discussion about the affect on service rates followed. Doana Anderson and Sara Bottomley from MESD Business Services have made district business managers aware of the changes in billed amounts for MESD services. Sara is scheduled to meet again next week with business managers to go over costs and service plan rates. Leanne highlighted the need for districts to consider how to incorporate MESD costs into district rates for services to students. Leanne will provide directors with a list of their students who have received billable services through MESD. Estimated number of students receiving Medicaid billable

services in each component district is included in handout.

Please don't hesitate to contact Leanne by email at lmixa@mesd.k12.or.us or by phone at 503-257-1699 with questions.

Student Services

Person	Time	Topic	Info Only	Discuss & Decide	Bring Back	Notes
Joni T.	10 Min.	Classroom Interventionist FTE	X			
Joni introduced the idea of adding a new position service option to service plan for 2019-20. The new position would provide assistance and guidance to district classroom staff in an effort to keep students in their less restrictive district placement rather than moving to a more restrictive environment. Joni indicated the concept was for a single position not a team. Districts would need to pool together by purchasing increments of the FTE to support this position. Directors asked who would provide ongoing support to classroom staff. Building capacity in each school was discussed. Team concept should include both SLP and OT. Directors indicated a need for assistance to promote long-term success with students transitioning back to district from more restrictive environments. The Directors (primarily PPS and DDSD) wanted an in-house transition specialist to coordinate between their own schools/programs.						
Joni T./Ann V.	10 Min.	District Service Plan	X			
Check-in with directors to make sure they have menu of services for 2019-20, and if anything needs to be added. Joni and Ann are presenting to MESD business services in a couple of weeks and want to make sure all needed services are included on menu.						
Ann V.	10 Min.	Immunizations Update	X			
Letters have been sent to parents. Exclusion day is February 20, 2019. There are 2 free immunization clinics coming up – one in David Douglas SD and the other in Reynolds SD. Specific clinic dates will be sent to schools in January.						
Ann V.	10 Min.	Staffing Options - Update				Handout
Ann reviewed handout. Ann offered to meet with each district to figure out needed FTE. Contact Ann if you have any questions or need assistance.						

Addition to Agenda

Lisa McConachie, CRP	10 Min.	CRP Letter of Support	X			
Lisa will be meeting with Legislators in Salem on December 13 at 2:00 pm and is requesting Directors sign a letter of support for Regional Programs. Lisa indicated that Regional Programs and Long Term Treatment are projected to have a decrease in funding in the 2019-2021 biennium. Lisa will email the letter to directors.						

Reminder: Next Monthly meeting is Wednesday, January 9, 2019