



**MESD PROGRAM ADVISORY**

Date: February 7, 2018 1:00 – 2:00pm

**Meeting Minutes**

**Agreement on Agenda Content/Deadline for Agenda Requests and Calendar of Meetings for Year**

❖ **Structure of meeting:**

- **Future meetings set for the first Wednesday of the month, 1-3:30 pm**
- Agenda items to Wendy 2 weeks in advance, including time needed for each item
- If necessary, agenda items can be added at the start of the meeting and will be discussed if time allows
- Finalized agenda to members 1 week in advance, with electronic handouts when possible
- Meeting minutes sent to members within 1 week following meeting
- Guest speakers will be at the front end of the agenda

ξ **ATTENDING:** Denise Wright, Centennial SD; Jeanne Swift, Corbett SD; Barbara Kienle, David Douglas SD; Lisa Grotting, EI/ECSE; John Koch, Gresham-Barlow SD Teri Pitts, Reynolds SD; Paula Robinson, Riverdale SD; Shauna Signorini, OHSU; Nicole Garcia, ODE; Todd Greaves, Ann Vrabel, Joni Tolon, Scott Ryan, Ann Ochi, Kristin McGrew, Karen Daniels, Traci Silverman, MESD

ξ **Reviewed and Approved January 2018 meeting minutes**

**Crossover**

Person	Time	Topic	Info Only	Discuss & Decide	Bring Back	Notes
Shauna Signorini, OHSU Parent Partner Trainer	30 Min.	Oregon Family to Family Health Information Center	X			<i>Handouts</i>
Shauna introduced herself and stated that Oregon Family to Family Health Information Center began in 2008 and is funded with a \$94,000 grant. Oregon Family to Family Health Information Center is located near CDRC at OHSU. Families are connected with peer support specialists who will share resources and help families navigate and provide normalization. Parent partners are located throughout the state with several in the Portland Metro area available to provide assistance to families of children with special needs free of charge, regardless of insurance coverage. Referrals can be made by phone, referral form or by email. Shauna indicated her desire to partner with the districts to get information to families about services available and offered to provide trainings on Health Care Advocacy to families for free at the schools.						

Nicole Garcia, ODE	5 Min.	Updates	X			
<ul style="list-style-type: none"> <li>➤ PCRs submission due date is next Friday, February 16<sup>th</sup></li> <li>➤ Webinar of this year's Consolidated Plan will be on Thursday, February 8<sup>th</sup>. It will be available for viewing after as well as the SPR&amp;I Consolidated Plan. Directors should contact Nicole for a copy of last year's plan.</li> <li>➤ Oregon Statewide Transition Conference is at the Marriott Waterfront on March 1-2. Please register by next Friday, February 16<sup>th</sup> at <a href="http://www.oregonstc.org/registration.php">http://www.oregonstc.org/registration.php</a></li> <li>➤ 2 bills highlighted from current short legislative session: <ul style="list-style-type: none"> <li>• SB1522 – potential update to SB20</li> <li>• HB4067 – expands the term “child with disability” for purposes of special education to include children with DD and are under age 10</li> </ul> </li> </ul>						
Lisa Grotting, EI/ECSE	5 Min.	Update	X			<i>Handout</i>
Referrals and number of children in service: 2857 total at the end of June 2017 2546 total first of Feb 2018						

### Student Services

Person	Time	Topic	Info Only	Discuss & Decide	Bring Back	Notes
Todd G.	5 Min.	Program Updates	X			
Enrollment lists for Helensview are included in director's packets along with FLS, FLS ALT, SESP and BH. Totals reviewed. Directors indicated the program enrollment updates are helpful each month.						
Todd G.	5 Min.	MESD Stakeholder Engagement Survey	X			
Todd encouraged directors to take the survey and thanked them in advance. Results will be used to help MESD continue to provide transparency in our service delivery and to better serve students.						
Joni T.	10 Min.	Sexual Incident Response Protocol Training	X			
Turnout was very positive for the training last Thursday and Friday including participation by Multnomah County Mental Health and Juvenile Justice. Salem/Keizer Team Leader, Shelly Rutledge offered to conduct a training in June with no restriction on the number of attendees. Charge for doing so is projected to be around \$1,000. Joni requested feedback from directors on additional community partners.						

Ann V.	5 Min.	Guide for Obtaining Appropriate Assessment and Support for School Health Services.	X			<i>Handout</i>
2-page guide provided and briefly reviewed.						
Ann V.	10 Min.	Immunizations Updates	X			
<p>Exclusion letters mailed last week to parents/homes – should have been received by February 8<sup>th</sup>. 1500 fewer exclusions this year than last year in Multnomah County. Additional update will be provided following exclusion day.</p> <p><b>Upcoming immunization clinics include:</b></p> <ul style="list-style-type: none"> <li>➤ Saturday, Feb 10<sup>th</sup> 9:00 am-2:00 pm at Reynolds MS 1200 NE 201<sup>st</sup> Ave in Fairview</li> <li>➤ Saturday, Feb 17<sup>th</sup> 10:00 am-2:00 pm David Douglas Old Administration Building 1500 SE 130<sup>th</sup> Ave in Portland</li> <li>➤ Wednesday, Feb 21<sup>st</sup> 9:00 am-3:00 pm East County Services Building 600 NE 8<sup>th</sup> Street (2<sup>nd</sup> floor) in Gresham</li> </ul> <p>In addition to the above School Based Health Centers will provide immunizations by appointment at no cost. The above information and location information for School Based Health Centers is available on the MESD School Health Services web page under “Immunization Information”.</p> <p>School Health Services developed web-based trainings for school staff on how to manage exclusions. Follows process from the beginning of the school year to exclusion day. The video trainings are located at the bottom of the “Immunization Information” page under “Immunization Toolkit”.</p> <p>Nurses commented that they felt very supported by the schools and districts around immunizations/exclusions.</p>						
Ann V.	15 Min.	District Nursing Activity Reports	X			<i>Handout-District Specific</i>
<p>Kristin provided a brief review of the Nursing Activity Reports and asked if they are helpful to the directors. All agreed the reports are very helpful and data is good. First report covers data through January 15th. It is difficult to get real time data at the beginning of the school year. Additional reports will be available at the next meeting and again in May.</p>						