



MESD PROGRAM ADVISORY

Date: February 6, 1:00 – 2:45pm

Meeting Minutes

Structure of meeting:

- o **Future meetings set for the first Wednesday of the month, 1-3:30 pm**
- o Agenda items to Wendy 2 weeks in advance, including time needed for each item
- o If necessary, agenda items can be added at the start of the meeting and will be discussed if time allows
- o Finalized agenda to members 1 week in advance, with electronic handouts when possible
- o Meeting minutes sent to members within 1 week following meeting
- o Guest speakers will be at the front end of the agenda

ξ **ATTENDING:** Denise Wright, Centennial SD; Lisa McConachie, CPR; Mary Pearson, Florence Protopapas, David Douglas SD; Lisa Grotting, Jeanett Sealy, EI/ECSE; John Koch, Gresham-Barlow SD; Chairperson, Michelle Murer, Reynolds SD; Paula Robinson, Riverdale SD, Lorena Campbell, Centennial SD/MOU; Todd Greaves, Ann Vrabel, Joni Tolon, Elana Emlen, Leanne Bettin, Karen Daniels, Kristin McGrew, Ann Occhi, Wendy Mendez, MESD

ξ **Approved January 2019 Meeting Minutes**

Crossover

Peron	Time	Topic	Info Only	Discuss & Decide	Bring Back	Notes
Lorena Campbell, MOU Director	20 Min.	MOU Topics To Be Addressed and Further MOU Conversation		X		
<p>Lorena provided historical perspective of MOU. MOU group was developed 13 years ago by school districts Chief Executives, MESD, DHS, and CPS as a way for parties involved in serving children to get together and develop protocols, leverage resources and discuss and develop joint response to issues that impact all members of MOU group. The MOU group is self-directed. Protocols are self-sustaining. The MOU signed by the School District Chief Executives 13 years ago did not have an end date. Agenda items for meetings are added by contacting Lorena. Topics covered in 2018-19 include: Mental Health, Behavioral Health and Crisis Response. Typically a meeting group is made up of 20-25 members. Directors asked whether MOU could be added on to the front or at the end of the Advisory meeting. Lorena stated that meetings in the past held in East County have lacked representation from Portland. Previous sub-committees actually increased number of meetings held and collapsed into current structure. Currently</p>						

members are able to opt out of attending meetings where topics do not pertain. Directors were asked to speak with their Superintendents regarding participation in the shared funding of a half-time MOU position for 2019-20. Funding of the position will be done through service purchase using resolution on the MESD Service Plan. DHS has agreed to partner in the funding of this position for 2019-20.						
Elana Emlen, MESD	10 Min.	Trauma Sensitive Schools Counseling Update	X			Handout and link
Elana introduced herself and provided handout of Trauma Sensitive Schools Training dates. Trainings were refigured to focus on classroom teachers. Uses grade level cohorts. 6 trainings scheduled, 2 completed. Kinder level participation lower this year, will work to promote. All trainers signed up in the summer and began brainstorming best training methods for each age group. Trainings include practical tips. Elana will send each Director per request, a list of staff attending the training for their district. Directors also requested that training information continue to be sent to them and they will provide to school staff. Elana stated that in addition to the trainings, there is Trauma Sensitive Network monthly meetings where articles on the subject are reviewed and discussed. Next meeting scheduled for March 7 th 3:30 pm-5:00 pm in the library at Knott Creek School (11456 NE Knott St.) will include time for updates and networking, and then article discussion. Article is "Shifting From Trauma to Healing". Shannon Davidson will lead the discussion. Article link: https://medium.com/@ginwright/the-future-of-healing-shifting-from-trauma-informed-care-to-healing-centered-engagement-634f557ce69c						
Leanne Bettin, MESD	20 Min.	Medicaid Billing	X			
Leanne has been coordinating with MESD school principals to rollout consent forms with resident district information. MESD will manage initial consent for students in MESD programs. MESD will upload returned, completed consent forms into ORMED. Resident districts will be responsible for following up on consents not returned. Leanne will bring a list of students who have returned completed consent forms and IEP dates. 1:1 nurses are in the process of obtaining completed consent forms.						
Lisa McConachie, CRP	5 Min.	Counsel for Exceptional Children	X			
Counsel of Exceptional Children Convention for 2020 will be held in Portland February 5-8 with 5,000 attendees expected. Recruiting volunteers now to assist with the event.						

Student Services

Person	Time	Topic	Info Only	Discuss & Decide	Bring Back	Notes
Todd G. for Jodi J.	5 Min.	Employer Engagement Event	X			Handout
Todd summarized the Employer Engagement Event flyer contained in each Director's packet.						
Todd G/Joni T.	10 Min.	Residency and MESD Slot Billing		X		
Consensus among directors regarding mid year student movement process: New district assumes all costs including program slot						

and transportation. Registration date is the start date in new district and end date in old district. New district will hold IEP meeting within 30 days of start date to determine if current placement will continue or student will move to new district placement. This process does not apply to Foster Care movement nor does it apply to McKinney Vento movement.						
Joni T.	5 Min.	Exit Interview Questions	X			
Per District direction, MESD will send Post School Outcome (PSO) paperwork to the district representative. Districts will then follow-up on PSO.						
Ann V. /Kristen M.	10 Min.	2018-19 YTD Nursing Activity Reports	X			
Nursing Activity Reports and comparison reports by school YTD through January 15, 2019 included in Director's packets. Reports are provided 3x/year: Fall, Winter and end of school year.						
Ann V.	10 Min.	Immunizations Update	X			
4141 countywide exclusion letters were mailed out week of February 4 th . This is a slight decrease from last year. Two immunization clinics are scheduled however; the first on February 9 th at RMS was cancelled due to inclement weather. The second clinic is scheduled in David Douglas SD on February 16 th . Email of cancellation sent to nurses and posted on MESD web page. Exclusion date is February 20 th . Note – MCHD Contract and Exclusion Stats Reports will be sent to each District Director on Friday, February 22 nd by SHS staff, Kristin McGrew						
Ann V.	5 Min.	Measles/Communicable Disease Update	X			
Four confirmed measles cases in Multnomah County. No risk of exposure. Three cases direct exposure to Clark County and quarantined at home for 21 days. Ann will send email update if additional confirmed cases arise in Multnomah County.						
Ann V.	5 Min.	Field Trip Reminder	X			
Students who need medication during the school day must have school-trained staff present during field trips or act on their own behalf or have parent in attendance. Diabetic students need someone present at all times. MESD school nurses do not go on field trips. Outdoor School has 24 hour nurse coverage.						