

## Responding to Head Injury When Nurse Not in the Building

**Purpose:** To ensure that students are provided appropriate follow up if they experience head trauma in the school setting. Establish a procedure to notify the school nurse when a student has an incident in which they experience any level of head trauma when the nurse is out of the building.

**Rationale:** Most head injuries in the school setting are minor. However, only a health professional can determine the severity of an injury. School nurses are not always in the building when an injury occurs. When these events are significant as defined by the ***Responding to Illness and Injury*** book, work with available first aid trained staff and local emergency management personnel (911). If the event is minor, provide basic first aid and accurate health educational materials to parents/guardians. This allows parents to monitor their student for signs and symptoms and to take appropriate medical action as needed. For all head injuries, implement the agreed upon communication process with the school nurse.

