



MESD PROGRAM ADVISORY
Meeting Minutes

Date: March 6, 2019 1:00 – 3:10pm

Structure of meeting:

- o **Future meetings set for the first Wednesday of the month, 1-3:30 pm**
- o Agenda items to Wendy 2 weeks in advance, including time needed for each item
- o If necessary, agenda items can be added at the start of the meeting and will be discussed if time allows
- o Finalized agenda to members 1 week in advance, with electronic handouts when possible
- o Meeting minutes sent to members within 1 week following meeting
- o Guest speakers will be at the front end of the agenda

ξ **ATTENDING:** Lisa McConachie, CPR; Mary Pearson, Florence Protopapas, David Douglas SD; Lisa Grotting, Jeanett Sealy, EI/ECSE; John Koch, Gresham-Barlow SD; Michelle Markle, Parkrose SD; Mary Mertz, PPS; Chairperson, Michelle Murer, Reynolds SD; Paula Robinson, Riverdale SD; Todd Greaves, Ann Vrabel, Joni Tolon, Traci Silverman, Wendy Mendez, MESD

ξ **Approved February 2019 Meeting Minutes**

Crossover

Peron	Time	Topic	Info Only	Discuss & Decide	Bring Back	Notes
John Casalino and BJ Park, Multnomah County District Attorney	35 Min.	Social Media Presentations: For Parents For Students	X			<i>Handout</i>

John and BJ introduced themselves and provided background information on how they came to develop their presentation. They stressed the need to be more proactive to prevent kids from being victims by educating on dangers particularly with regard to the internet and social media. Stating that for kids, nothing is real until it is online. Middle School age students seem to be particularly vulnerable. The situation is really bad by the time it reaches the District Attorney’s desk. John and BJ asked Directors for suggestions on how to reach larger groups as well as smaller parent groups. Directors suggested the use of a Train the Trainer model to build capacity at the district level and reaching out to the following:

- School Resource Officers and Counselors

- School Peer to Peer Resolution Groups
- OR PTA – Identify local chapters
- PIL Athletic Conference Organizers
- Sun School
- MOU Group – Lorena Campbell (Meetings first Friday each month)

Other suggestions include using school district social media feeds and providing a webinar of the training for parents to review with their kids as well as including in Health Education.

Training is approximately one-hour in length, consists of PowerPoint presentation and discussion. Training is specific to participants. Original PowerPoint taken from the Center for Missing and Exploited Children and altered and tailored for presentation to specific groups, educators, parents, etc. They are scheduled to present at Nurses Conference on May 8th. Directors will share information with their district administrators.

Roberta Dunn, FACT	20 Min.	Possibility of Interpreters Summit for Districts	X			<i>Handout</i>
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Roberta introduced herself and reviewed her PowerPoint presentation. Staff of 17 including bi-lingual staff, working across the state. Would like to partner with school districts Providing families experiencing disabilities with tools and information needed to be efficient advocates and ensuring families are able to participate in the education of their children. Behavior the number one reason parents call for assistance. Other issues noted include: Language barriers, specifically Special Education documents not in native language, and lack of quality interpretation services. Growing number of non-English speaking families struggling to be engaged. Greatest need in Multnomah, Washington and Clackamas counties. Roberta offered 1-Day intensive Interpreter Summit with goal of accomplishing:

1. Awareness of disability/Special Education
2. Deeper dive into IDEA and IEP vocabulary
3. Understanding IDEA commitment to parent engagement
4. Best practices of interpretation

Would accommodate 50-100 interpreters across education, medical, and legal. Would be held at MESD location. Targeting October 10, 2019 for Summit date. Would eventually become online learning module through Oregon Health Authority. Proposed budget is \$10,000 including location, food, printing, staff coordination time.

Linda Brown/ Melissa McCart, ODE	15 Min.	TBI Credible History Interview	X			<i>Handouts</i>
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Linda and Melissa provided brief video presentation and hand out of TBI Guided Credible History Interview Process Talking Points along with TBI Guided Credible History Interview form. Only 5% of students with TBI are receiving specialized instruction. Students are often under wrong eligibility of LD or DD. Symptoms may not present until children enter school. Linda offered the TBI Guided Credible History Interview be “Plan B” or interim alternative to completed medical statement which would be “Plan A” for school team

to provide eligibility for TBI. Not the whole process, just a piece of the process for supporting eligibility. The completed interview form could be taken to pediatrician to support suspected TBI that may have happened prior to the child being a patient. Linda and Melissa have developed training ready to take to their board for approval in September. TBI eligibility opens up adult services including respite.

Link for video presentation:

https://www.youtube.com/watch?v=j01jHW8crqc&t=12s&index=10&list=PLvCw1_ITZn5lNnoc9i650GN1u4MJH2ay2

Link for School Psychologist Survey:

https://docs.google.com/forms/d/1CWEObHS3N2z0Om6G7W566p9nU5t5paOndab-612m1EQ/viewform?ts=5c4f3fdd&edit_requested=true

Link for Educator Survey:

https://docs.google.com/forms/d/e/1FAIpQLSdnBH9ds_LyxWzQinT5DVnmy_ML4d3_xWCtyjvRxwNOX7nJQw/viewform

Todd Greaves for Laura Conroy, MESD	5 Min.	Stakeholder Survey – Request for Feedback	X			
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Directors who completed the survey requested that future surveys be less time consuming and include less redundancy. The survey is used to determine if MESD is meeting the needs of the districts.

Todd G. /Joni T for Leanne Bettin, MESD	20 Min.	Medicaid Billing. List of Students who returned Consent and IEP Dates	X			
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District specific student lists included in each director's packet includes consent status for each student. MESD programs continue to work on getting consents back from parents who have not already turned them in.

Student Services

Person	Time	Topic	Info Only	Discuss & Decide	Bring Back	Notes
Todd G.	5 Min.	OHP Expansion	X			<i>Handouts</i>
Joni stated that more families should be signing up for services and asked for ways to increase OHP services signup at district level. Referral is currently online through website: ohpnwcoversme.org						
Todd G.	5 Min.	Industry For A Day Announcement	X			<i>Handout</i>
Todd reviewed event flyer with group and provided copy in director packets.						
Joni T.	5 Min.	Classroom Capacity/Plans for 2019-2020		X		

Projections indicate that the SESP/BH program will start the 2019-20 school year full. The Creeks are hoping to send 10 students back to districts from Four Creeks and Knott Creek and 10 students from Arata and Burlingame. Looking at possibility of adding classroom at Knott Creek and at Four Creeks for the Fall.						
Ann V.	5 Min.	Maintenance of Durable Medical Equipment in Schools	X			
Ann wanted to start conversation around old equipment at schools that RN/SHA staff has been expected to transport students in. MESD policy says, "Don't use equipment". Staff has no knowledge of service records Directors will ask PT staff to inventory equipment and get rid of damaged, unsafe equipment. Principals will be asked to be responsible for the equipment in their building.						
Ann V.	5 Min.	Exclusion Numbers	X			
District specific data included in director packets. Number of exclusions down slightly from last year. There were a lot of services available and work done to get families to immunization clinics. Countywide fewer letters sent. Just a couple of students remain excluded. Ann reminded that districts are required by law to post their immunization data 3 different ways. SHS will send districts email when ready to post. Ann states electronically, bulletin board, newsletters have been used in the past.						
Ann V.	5 Min.	1:1 Nursing Contracts Using Agency Nurses	X			
MESD wants to transition away from using outside agency nurses for 1:1 nursing positions. Asking districts to contract directly with outside agency RN directly. SHS will reach out to specific districts to begin transition process.						
Ann V.	5 Min.	Immunizations Update	X			
District specific data provided in director's packets.						

Additional Agenda Item

Joni T.	5 Min.	Person Centered Planning Training For Districts	X			
Joni asked for interest level from districts in 2-Day Person Centered Planning Facilitator Training, Cost would be \$120 per person and trainees would be required to conduct a Person Centered Planning meeting before the end of the school year. Looking at May 14-15. Districts indicated they would be sending staff to the training and to book the date and send out flyers.						
Todd. G.	5 Min.	MESD ESY	X			
MESD ESY will be held at Wheatley School July 8-August 1 with students attending M-Th 8:45 am-11:45 am. Data is being taken for students in MESD programs and meetings will be held with LEA invited.						