



MESD PROGRAM ADVISORY

Date: May 3, 2017 1:00 – 3:30pm

Meeting Minutes

Agreement on Agenda Content/Deadline for Agenda Requests and Calendar of Meetings for Year

❖ **Structure of meeting:**

- **Future meetings set for the first Wednesday of the month, 1-3:30 pm**
- Agenda items to Wendy 2 weeks in advance, including time needed for each item
- If necessary, agenda items can be added at the start of the meeting and will be discussed if time allows
- Finalized agenda to members 1 week in advance, with electronic handouts when possible
- Meeting minutes sent to members within 1 week following meeting
- Guest speakers will be at the front end of the agenda

ξ **ATTENDING:** Lori Silverman, Denise Wright, Centennial SD; Desiree Chiu, Corbett SD; Barbara Kienle, David Douglas SD; Lisa Grotting, MECP; John Koch, Gresham-Barlow SD; Kathy Keim-Robinson, Parkrose SD; Mary Pearson, PPS; Michelle Murer, Reynolds SD; Lisa McConachie, CRP; Todd Greaves, Jeanne Swift, Margo Lalach, Ann Vrabel, Eileen Ellis, Kristin McGrew, Wendy Mendez, MESD

Cross Over

Person	Time	Topic	Info Only	Discuss & Decide	Bring Back	Notes
Lori Silverman		Denise Wright introduced as Centennial’s Special Education Director starting July 1, 2017. Welcome Denise!	X			
Lisa M. Columbia Regional Programs	10 Min.	Announcements/Updates	X			
Will be adjusting DHH class tuition for next biennium. Will be flat funded from ODE. Upcoming meetings with Special Education Directors to discuss anticipated future needs, services and equipment.						

AC/AT equipment needs to come back, will be sending memo to districts.
 Did send out, to district staff, list of equipment checked out. Don't expect anything to be done with lists at this point just an FYI.

School Health Services

Person	Time	Topic	Info Only	Discuss & Decide	Bring Back	Notes
Ann V.	10 Min.	Middle School Screening	X			
Hearing screening- continues the same; grades K and 1. Vision screening- SHS screening team will screen only grades K,1,3 in alignment with state recommendations (omitting grades 5 and 7 in the 2017-18 school year and thereafter). SHS had several meetings with Lion's, but their proposal was too costly. SHS is costing more sophisticated equipment to provide a more comprehensive eye exam- currently the Snellen chart is used.						
Margo L./Ann V.	10 Min.	ESY		X		Commitment from last year to do better planning for this summer
SHS wants to be more proactive by planning for summer programs. Parkrose is wondering how to plan. SHS needs schedules, names of programs, numbers of students attending programs this summer. Centennial asked who to connect with. Ann asked if information is collected at time of summer registration. Ann said SNNs work a limited number of days in the summer; that time is focused on students with existing IEPs. They do not have capacity to work up large numbers of new students; perhaps the cost for a part time summer could be shared to provide training and support to summer classrooms. PPS is looking at this for summer kinder-transition programs. Parkrose said there are 20 kids per site in EKT. Districts will send projections to MESD.						
Margo L./Ann V.	15 Min.	Health Ed Survey			X	Discuss survey results, training plan for 17-18 SY
This will be added to the June agenda. Centennial will remind group to read the survey before the next meeting.						
Ann V.	10 Min.	MESD Toileting Policy	X			Update on MESD's policy
SHS asked for existing policies; MESD has developed a draft policy for MESD staff, which requires two adults to be present (one can be within sight of the student). Margo said our policy is not finalized. Gresham-Barlow did research, did not find evidence to support two adults being present, and John Koch said it would be a challenge to always have two adults present. Other districts agreed. PPS is developing a policy, Mary Pearson said it will probably also recommend that two adults be present. Parkrose asked if an RN needs to be involved. Next steps for MESD: further discussions. Also a legal council will be contacted. Centennial concerned if PPS & MESD has a different policy than other districts. Margo will be back for discussion to June meeting.						
Margo L./Ann V.	10 Min.	Staffing (Coverage)	X		X	
SPED indicated one student will attend ESY partially due to nursing coverage challenges. 1:1 nurses are sometimes off due to training needs, and their contract allows for PTO days. Mary Pearson asked if nurses can participate in the educational process,						

time permitting. Ann & Margo said yes, nurses are expected to be involved, although the nurse must always prioritize the student's nursing needs. PPS said they could help with contract language. Discussion to be continued at the June advisory.						
Margo L./Ann V.	10 Min.	Staff Options 17-18	X		X	Managing capacity
Margo asked how to prioritize caseload management and health concerns with budget restrictions, referring to the document sent to advisory members. To be continued in the June after members have a chance to study the handout.						
Margo L./Ann V.	10 Min.	Updates to Division 45 NPA	X		X	Changes that may impact practice in school setting
Margo said Division 45 of the Oregon Nurse Practice Act is under revision, some changes may impact nurse practice. SHS will monitor and bring changes to advisory. We'll continue discussion on the June agenda.						