



MESD PROGRAM ADVISORY

Date: November 2, 2016, 1:00 – 3:30pm

Meeting Minutes

Agreement on Agenda Content/Deadline for Agenda Requests and Calendar of Meetings for Year

❖ **Structure of meeting:**

- **Future meetings set for the first Wednesday of the month, 1-3:30 pm**
- Agenda items to Wendy 2 weeks in advance, including time needed for each item
- If necessary, agenda items can be added at the start of the meeting and will be discussed if time allows
- Finalized agenda to members 1 week in advance, with electronic handouts when possible
- Meeting minutes sent to members within 1 week following meeting
- Guest speakers will be at the front end of the agenda

ξ **ATTENDING:** Lori Silverman, Centennial SD; Desiree Chiu, Corbett SD; Barbara Kienle, David Douglas SD; Lisa Grotting, MECP; John Koch, Gresham-Barlow SD; Kathy Keim-Robinson, Parkrose SD; Ely Saunders, ODE; Jamie Smith, OHA; Todd Greaves, Jeanne Swift, Dawn Joella-Jackson, Helensview students, C,E, and D, Margo Lalich, Ann Vrabel, Lucy Folau, Wendy Mendez, MESD

Cross Over

| Person | Time | Topic | Info Only | Discuss & Decide | Bring Back | Notes |
|--|---------|-------------|-----------|------------------|------------|-------|
| Tom Eby | 15 Min. | SBHC Update | X | | | |
| Handouts – School-Based Health Center locations and services; Vision, Mission & Values Health center primary care services are available to any school-aged child/youth, including students who attend where there is no center. Youth Advisory Council promotes school-wide wellness nation-wide, and provides opportunities for principals to work with students. Task force recommends integration on state and local levels, including school nurses. | | | | | | |

School Health Services

| Person | Time | Topic | Info Only | Discuss & Decide | Bring Back | Notes |
|--|---------|---|-----------|------------------|------------|-------|
| Margo | 20 Mins | Ely Sanders, ODE School Health Specialist and Jamie Smith, OHA School Nurse Consultant: Presenting together regarding their roles, SNAG, and updates. | X | | | |
| <p>The <i>Executive Summary</i> from the Task Force on School Nursing Report was distributed.</p> <ul style="list-style-type: none"> ● Ely reviewed/updated school nursing ratios recommended by the state vs. current numbers of nurses. The task force has been considering alternative funding sources for school nurses, including increased Medicaid billing. ● A legislative concept has been presented. ● Can we find more billable Medicaid services? ● The Department of Education may enforce nurse-to-student ratios; numbers are under the recommendations across the state; only two district are compliant with the recommended ratio. ● There is new awareness of medically fragile vs. medically complex student health needs. ● Pre-school children present a new concern – what is the expectation of nurses taking on increased population? “Pre-school” is not clearly defined – includes babies? day care? <p>School Nurse Advisory Group (SNAG) meets once a month and is a sounding board with the legislature.</p> <p>FERPA & HIPAA: Question and answer hand-out.</p> | | | | | | |
| Ann and Margo | 15 Mins | Nursing support for school related activities. | | X | | |
| <p>What is the expected level of nursing support outside the regular schedule? Historically, nurses cover during the school day; extra services are covered by additional contracted staff. Need to address capacity, scheduling, training.</p> | | | | | | |
| Ann and Margo | 15 Mins | Pre-school aged students | | X | | |
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|--|------------|--|---|--|--|--|
| Ann O. and Margo | 10 Mins | Non-district staff health training needs; Districts will bring information | X | | | |
| <p>How can SHS realistically accommodate training requests from non-district locations (SUN School, charters, etc.)?</p> <ul style="list-style-type: none"> Expand services to include a full-time SHS health educator on staff? How to anticipate needs vs. reacting to phone calls? How do schools anticipate needs (elementary, middle, high school; coaching, band, after-hours activities)? What has caused the change in volume? – Medication laws, non-school staff not previously identified for training, increased medication needs, before and after school activities. <p>Next Steps:</p> <ul style="list-style-type: none"> Complicated – all school nurses can do some training, but already have full caseloads. Define needs and recruit to meet these needs Create survey – districts propose options. Include non-district staff health training needs. Include dedicated time for non-teaching staff. Make sure there's awareness for all, not just the nurse. <p>Challenges include getting access to staff and dedicated time for training. Possibly a day before the school year starts?</p> <p>Action: SHS draft survey; bring back for review in December. Districts bring ideas.</p> | | | | | | |
| Ann and Margo | 5 Mins | EMS procedures | X | | | |
| <p>Seizure rescue medications (e.g. diastat): Nursing protocols state that 911 is to be called if diastat is given; what happens if parents refuse to have the student transported or do not pick up the student for monitoring at home? This presents a safety issue as schools do not have resources for monitoring students after administration of emergency rescue medication. A student who has received diastat is heavily medicated.</p> <p>Next agenda: SHS bring sample seizure protocol with emergency medication, also standard protocol for SAR where epinephrine is administered.</p> | | | | | | |
| Lori Silverman | 5 Mins | Nurse hiring update | X | | | |
| <p>Increase of School Health Assistants in PPS decreased the total of full-time nurse positions. Currently there are two open part time positions, one in Portland and one in Riverdale – interviews are scheduled today.</p> | | | | | | |

Recruiting LPNs for 1:1 positions remains challenging. Working with our HR department on recruitment strategy, and meeting with Maxim Health Services for contracted staff. Mt. Hood Community College is adding training to their syllabus. We remain committed to using LPNs for cost savings and to maximize Medicaid reimbursements.

SHS continues to recommend that districts and programs contract directly with staffing agencies (e.g. Maxim) for students attending school for limited amounts of days/hours (under 20 hours per week).