



MESD PROGRAM ADVISORY
Meeting Minutes

Date: November 7, 2018 1:00 – 2:00pm

Structure of meeting:

- o **Future meetings set for the first Wednesday of the month, 1-3:30 pm**
- o Agenda items to Wendy 2 weeks in advance, including time needed for each item
- o If necessary, agenda items can be added at the start of the meeting and will be discussed if time allows
- o Finalized agenda to members 1 week in advance, with electronic handouts when possible
- o Meeting minutes sent to members within 1 week following meeting
- o Guest speakers will be at the front end of the agenda

ξ **ATTENDING:** Denise Wright, Centennial SD; Jeanne Swift, Corbett SD; Lisa McConachie, CPR; Lisa Grotting, EI/ECSE; John Koch, Gresham-Barlow SD; Michelle Markle, Parkrose SD; Mary Mertz, PPS; Michelle Murer, Reynolds SD; Paula Robinson, Riverdale SD; Keri Barnett, Multnomah County Health Dept.; Angela Jarvis Holland; Todd Greaves, Ann Vrabel, Joni Tolon, Karen Daniels, Traci Silverman, Wendy Mendez, MESD

ξ **Approved October 2018 meeting minutes**

Crossover

Peron	Time	Topic	Info Only	Discuss & Decide	Bring Back	Notes
Angela Jarvis Holland, NWDSA	20 Min.	NW Downs Syndrome Association Presentation	X			Handouts
Angela started out with a personal introduction and by thanking the district directors for their commitment to the idea of partnering to meet needs. Angela encouraged all to sign on to the NWDSA website and Facebook page to get notices for supporting families including 1:1 support to families every Thursday with the help of therapy dog, Jace. Angela provided a handout announcing the upcoming all born (in) conference February 21 st in the MESD Ainsworth Auditorium (<i>attached handout</i>). Sponsorships are needed. Angela stated that some things move very slowly but all things that have happened have been good. Angela provided a handout of community events scheduled through February. Several directors thanked Angela for the support, positive attitude and energy that NWDSA has provided to their district’s families. Angela encouraged anyone with questions to contact her.						
Lisa G.	5 Min.	Kindergarten Transition Process and Draft Kindergarten Checklist	X			
Transition process updated and sent out to districts. Ready to go.						

Student Services

Person	Time	Topic	Info Only	Discuss & Decide	Bring Back	Notes
Joni T.	10 Min.	The Creeks Capacity	X			
<p>Middle and High classroom enrollment currently above average class size of 10, elementary in good shape. Joni wants to begin the process of moving students who are ready to transition back to their resident school district. Joni will provide each Director with a list of their students who are ready to transition. Joni stated there has been a good success rate for students who have transitioned back to their resident school district. Transition for elementary typically takes longer involving step down process which takes most of the school year.</p>						
Joni T./Todd G.	15 Min.	Safety Care Cost Analysis	X			Handout
<p>Handout provided, reviewed and discussed by directors. Analysis compares training time for TOTs and staff, frequency, and cost. Discussion points included:</p> <ul style="list-style-type: none"> ➤ Benefits of all districts using the same methodology for restraint and seclusion ➤ Districts feedback on experience with the various methodologies ➤ Parkrose and Reynolds currently use OIS, which will be going away soon forcing each to look to a new system. ➤ GBSD uses Mandt (Mandt Initial Day 1 training has unlimited capacity. Day 2 is limited to capacity of 20. 80% crisis prevention. Includes Cafeteria and Bus staff training) ➤ Corbett and MESD use Safety Cares (focuses on waiting, allowing students processing time rather than hands on. Initial training 2 days, annual recertification is 1 day) ➤ Centennial and PPS use CPI (2 day initial training, recertification throughout the year) ➤ MECP uses Safety First (specifically designed for EC/EI program age students) ➤ Could Parkrose and Reynolds share training with other districts? ➤ Some programs require greater level of restraint and seclusion use than others. This may make it less feasible for all districts to implement the same methodology. ➤ Districts do not have the capacity to support a methodology that is not their own ➤ District policy creation for use among all component districts 						
Joni T.	5 Min.	Lower Elementary and Upper Elementary Therapeutic Classroom		X		
<p>Seeing Trauma Health need for grades K-3 and K-6. In process of hiring additional Therapeutic Classroom Teacher for the fifth classroom at Four Creeks.</p>						
Ann V.	5 Min.	Immunizations Update	X			
<p>This is the time of the year when letters go out to parents regarding incomplete immunization records at school directing parents to follow up with their school(s). February 20th is exclusion day.</p>						