

DRAFT

Whole School, Whole Community, Whole Child Student Orientation Checklist

Whenever students begin a new school, it is a significant transition and an opportunity to set the stage for how students *and* their parents will relate to the school. Some schools have a team approach to developing the orientation. In some schools, the Principal takes the lead in organizing it. Throughout the MESD region, there is a variety of ways we welcome new students. This *Student Orientation Checklist* is a way to make sure that each school's orientation is comprehensive, whether it is elementary, middle, or high school level.

The [Whole School, Whole Community, Whole Child](#) model was developed in 2014 by the Centers for Disease Control (CDC) and the Association of Supervision & Curriculum Directors (ASCD), both well-regarded organizations in the health and education world. The model includes **ten components** that support students: Health Education, Physical Education & Physical Activity, Nutrition Environment & Services, Health Services, Social & Emotional Climate, Counseling/Psychological & Social Services, Physical Environment, Employee Wellness, Family Engagement, and Community Involvement.

The WSCC model guides this *Student Orientation Checklist*. Every school has a unique mix of staffing, and creates its own student orientation, fitting its own school characteristics. An annual student orientation is an excellent opportunity to show students the array of services and supports that are in place for them at a time when they are in transition and in a way that is consistent across the board for all students. This checklist will help you incorporate the WSCC model into how you frame your school and its programs.

You decide the best way to set a WSCC-based orientation to unfold for your school. You might want to have an all-school assembly to meet everyone. You might want to have each class go on a "meet and greet trail". You could plan to do it over the whole first month of school. You can make a handout with photos and descriptions like, "I'm the School Nurse, and my primary role is __, and my other role is __." The point is to ensure that students know all of the resources around them, as if each student is the child in the middle of the WSCC model diagram.

You can also provide information to teachers and parents by modifying this checklist to provide contact information and a description of each person's role. For teachers, you can add in employee wellness resources.

For each of these WSCC components, students will need to know location and ***what this person does and can do for them.*** (see next page)

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Overarching:

- Principal & Assistant Principal
- School secretary
- Librarian
- Reading specialist
- SUN School Site Manager

Physical Environment

- Custodian
- Transportation staff
- Campus Security

Nutrition Environment & Services

- Nutrition Staff

Health Services

- Nurse/School Health Assistant
- School Based Health Center (or describe services and location of nearest SBHC)

Social & Emotional Climate

- School Climate Specialist
- Restorative Justice Coordinator
- Student Management Specialist
- Student Leadership

Counseling, Psychological & Social Services

- Attendance Case Worker
- Counselor
- School Psychologist

Physical Education and Physical Activity

- Physical Education teacher
- Athletic Director
- Playworks
- Before-school volunteer activities leaders

Community Involvement

- SUN Site Manager
- SMART Coordinator
- Before/after school programming

Family Engagement

- PTA
- Includes SUN, Attendance Case Worker
- School Wellness Committee chair/contact